

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, state bar number, and address):		FOR COURT USE ONLY
TELEPHONE NO.:	FAX NO.:	
ATTORNEY FOR (Name):		
<b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF SAN DIEGO</b> <input type="checkbox"/> HALL OF JUSTICE, 330 W. BROADWAY, SAN DIEGO, CA 92101-3827 <input type="checkbox"/> NORTH COUNTY DIVISION, 325 S. MELROSE DR., VISTA, CA 92081-6643 <input type="checkbox"/> EAST COUNTY DIVISION, 250 E. MAIN ST., EL CAJON, CA 92020-3941 <input type="checkbox"/> RAMONA BRANCH, 1428 MONTECITO RD., RAMONA, CA 92065-5200 <input type="checkbox"/> SOUTH COUNTY DIVISION, 500 3RD AVE., CHULA VISTA, CA 91910-5649		
PLAINTIFF(S)		CASE NUMBER
DEFENDANT(S)		
<b>CHECK ONE</b> <input type="checkbox"/> At-Issue Memorandum <input type="checkbox"/> Counter At-Issue Memorandum <b>(UNLAWFUL DETAINER) (Local Rules, Rule 2.33)</b>		

**All parties have been served with process and have appeared, or have had defaults/dismissals entered against them. The case is at issue.**

Estimated trial time: \_\_\_\_\_ Hours (Estimates of less than a day must be stated in hours or minutes)

Trial by jury requested?    ☐ No    ☐ Yes    Is possession still at issue?    ☐ No    ☐ Yes

Do not schedule on the following dates: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Plaintiff / Defendant

**IT IS THE RESPONSIBILITY OF THE REQUESTING PARTY TO PROVIDE THEIR OWN COURT REPORTER/INTERPRETER AND BEAR ALL COSTS**

**DEPOSIT FOR JURY: \$150.00** - Deposit with Court - Five days prior to trial

**This space for use by clerk only**

The above-entitled case has been set for ☐ court ☐ jury trial in Department \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_ M.

(Proof of Service on Reverse)

SHORT TITLE	CASE NUMBER
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THIS SECTION MUST BE COMPLETED BEFORE FILING:

CERTIFICATE OF SERVICE BY MAIL (CCP 1012, 1013a, 2015.5)

I declare that I am a resident of or employed in San Diego County, over 18 years of age, and not a party to the within action.  
My business/residence address is: \_\_\_\_\_

☐ I further declare that I am readily familiar with the business' practice for collection and processing of correspondence for mailing with the United States Postal Service; and that the correspondence shall be deposited with the United States Postal Service this same day in the ordinary course of business.

I served the attached AT-ISSUE MEMORANDUM by placing a true copy in an envelope addressed to: \_\_\_\_\_

at his/her/their address which is the address on the pleadings filed with the court as follows:  
\_\_\_\_\_

which envelope was then sealed and, with postage fully prepaid thereon,

☐ was deposited in the United States Postal Service on \_\_\_\_\_ at \_\_\_\_\_.

☐ was placed for deposit in the United States Postal Service, this same day, at my business address shown above, following ordinary business practices.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of the person making service